

EMBASSY OF THE REPUBLIC OF
KENYA JUBA SOUTH SUDAN
www.kenyamissionjuba.org

INVITATION FOR BIDS DATE: 7TH APRIL, 2026

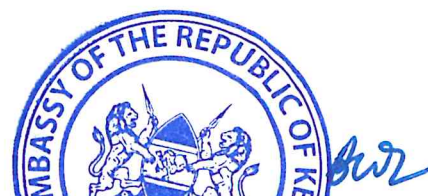
KEJU/PROC/01/2026/2027CLEANING - PROVISION OF CLEANING SERVICES

The Embassy of the Republic of Kenya in Juba invites interested and eligible Bidders on provision of **Cleaning Services** to Embassy for the period 1st July 2026 to 30th June 2027.

Instruction to Bidders

Reference Number	Bid Title
KEJU/PROC/01/2026/2027CLEANING	PROVISION OF CLEANING SERVICES

1. The Quotations submitted should be detailed including company profile.
2. Bidders **MUST** submit copies of but not limited to the following:
 - Company profile
 - Valid Certificate of incorporation/Registration
 - Valid Tax Compliance Certificate
 - Tax Identification Certificate
 - Valid Business License
 - Record of verifiable service experience.
 - Declaration that the person will not engage in any corrupt or fraudulent practice and a declaration that the person or his or her sub-contractors are not debarred from participating in procurement proceedings
 - Three (3) years Audited financial statements for the years 2023/2024-2024/2025 and 2025/2026 years.
3. Bidders should submit **Sealed Bids (Hard copies)** clearly indicating the **Bid Title and Reference Number**.
4. The bidders **MUST** ensure that all pages of the quotation are clearly

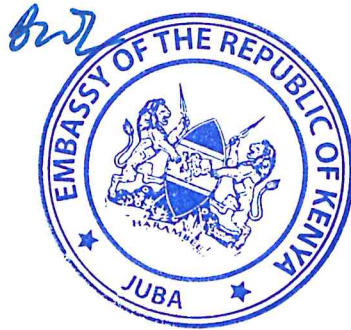


serialized/ page numbered.

5. The Quotations **MUST** adopt the attached product design/cleaning services requirements.
6. Bids should be submitted in **sealed** envelope(s) on or before **Tuesday, 5th May, 2026** at **12.00 Hrs.** and the quotations will be opened immediately at the **Embassy Board room.**
7. Authorized representatives of the bidding firm are welcomed to witness the opening of the quotations.
8. The Bidding firm **MUST** clearly indicate its official name on the sealed envelope submitting the quotation.
9. The quotations should be addressed to:

**The Ambassador
Embassy of the Republic Kenya
Juba**

For further clarification contact the Embassy on mobile number 0924600060, or email juba@mfa.go.ke



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CLEANING SERVICES REQUIREMENTS

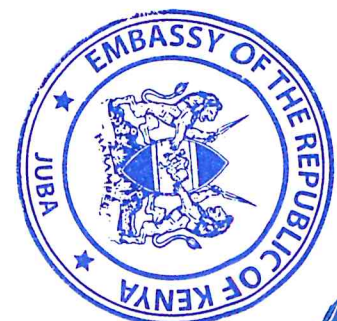
Prospective tenderers will be required to perform the following:

CLEANING NEEDS LIST

1. Routine and General Cleaning at the Chancery
2. Cleaning of Embassy vehicles
3. Regular Office fumigation and pest controls
4. Gardening services and installation of life flowers/plants in the chancery.

General Provisions

1. Quality Toilet Papers per office and lobbies
2. Facial/ Box Tissues
3. Cleaning detergents and/ or soap
4. Air Freshener
5. Liquid Hand wash soap
5. Doom (Mosquito)
6. Vim
7. Harpic
8. Liquid Soap
9. Jik
10. Any other provision as may be deemed necessary will be an added advantage.



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